

Service card

Request to update vendor data

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This service enables registered suppliers to update their registered data

Service details

Expected Time	Instant
Fees	None
Customer Type	Business
Service Channels	Website

Service Process

- 1 Login to the Department of Finance website
- 2 Click on the list of services and then choose the service of requesting to update the data of a supplier
- 3 Click on the "Start Service" button
- 4 Login with your digital ID
- 5 Fill out the digital form to request a vendor data update
- 6 Upload the required documents
- 7 Submit the application

Required Documents

- Supporting documents according to the required amendments, such as a certificate issued by the bank.

Terms and Conditions

- Existence of an active account

Reference Data

- Service-Owning Department: Joint Operations Management
- Service Structure: Supplementary
- Service Nature: Procedural

- Target Customer Segments: Business Sector
- Service Integration with Other Services: Supplier Registration Request

Service page:

<https://ajmandof.ae/en/services/supplier-relations-services/request-to-update-vendor-data/>