

Service card

Request to add a new account in the Government Accounts Tree

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Submit a request to open a new account within the account tree, in accordance with the nature of the entity and its accounting needs

Service details

Expected Time	5 working days
Fees	None
Customer Type	Government
Service Channels	Website

Service Process

- 1 Login to the Department of Finance website
- 2 Go to the list of services and then select the service of requesting to add a new account in the Government Accounts tree
- 3 Click on the "Start Service" button
- 4 Login through digital ID
- 5 Fill out the digital form to request to add a new account in the Government Accounts Tree
- 6 Upload the required documents
- 7 Submit the application

Required Documents

- Government Accounts Tree Account Opening Form

Reference Data

- Service-Owning Department: Central Accounts Management
- Service Structure: Main
- Service Nature: Procedural

- Target Customer Segments: Government Entities

Service page:

<https://ajmandof.ae/en/services/financial-classification-services/request-to-add-a-new-account-in-the-government-accounts-tree/>